

Hygiene concept as at June 2020

## 1. General rules

Compliance with infection control measures will be continuously monitored by the employee in charge. Employees working in a honorary capacity will be included after instruction. All persons present in the family center will be informed about the applicable regulations.

There will be attendance lists for all offers. The implementation of all offers is documented.

All visitors starting at the age of six years have to wear masks in all areas except in the group rooms. You don't have to wear a mask if you sit with a minimum space of 1,5 m. This rule doesn't apply for people living in the same household.

Only healthy people are allowed to enter the center. People with symptoms of a cold are not allowed to enter the facility.

## 2. Coming and going

Each family enters and leaves the center individually. There are markings on the floor for orientation. The rules are explained by means of posters and pictograms. The garden is available as a waiting area.

## 3. Group offers

Group offers take place with registration and a fixed group of participants. They are organised in a way that they begin and end at different times. The number of participants is limited so that the distance rule can be observed for all offers.

## 4. Child care

Children have to wash their hands after entering the center. Up to the age of six, they don't have to wear a mask.

Physical proximity to the child e.g. for comforting is allowed.

The distance rule doesn't apply for children in child care.

## 5. Hygiene measures

Disinfectants are available at the entrance. Visitors disinfect their hands when entering the house.

Much used contact areas (e.g. door handles, light switches, stairs and handrails, table surfaces or window handles, toilets) are cleaned once a day or several times during opening times as required. A commercially available cleaner is sufficient. The cleaning is documented daily. Toys are offered with restrictions and cleaned after each meeting. The rooms are aired hourly.

The hygiene rules are posted clearly visible in several places.

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